

NAME :

OFFICE : DDA RECORDS CENTER

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

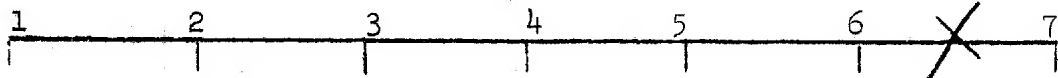
Evaluation

In order to enhance the usefulness of the Trends and Highlights Course to you and future participants, a continuing process of evaluation is necessary. We ask your cooperation in assisting us in keeping the course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for Administration careerists' knowledge and understanding of current activities, problems and trends in the Directorate and its various offices.

- A. Please indicate on this numerical scale how well in your estimation, the course has met its objective. (Number 1 is the lowest, number 7 is the highest.)



- B. What was the most useful segment of the program to you in your present assignment? The least useful? Please describe how you see the program benefiting you.

*Personnel — most useful. I've been overseas so long — I'd lost contact with all of the useful changes.*

*Comm. Tour except the clandestine agent equipments*

*This program benefited me with info which can point me in the direction of helping me to solve any work related problems.*

(See Reverse Side)

C. Did you feel the session on the Administration Directorate/  
Management & Advisory Group (AD/MAG) was beneficial? Why?

*Yes - we all need a sounding  
board for honest complaints.*

D. Other Comments:

*No hot meal for lunch too many calories.  
Too much physical inactivity.  
No evening sessions - After drink & eat break  
w/ a full meal - It's hard to stay alert  
and absorb the presentations.*